



In Home Primary Care, PLLC
127 Ave A Bay 3 Suite 1&2
Snohomish, WA 98290
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In Home Primary Care Privacy Policy

The Advanced Registered Nurse Practitioners (ARNP) and Physicians with *In Home Primary Care* provide primary healthcare services to homebound elders within their individual scopes of practice as defined by state and federal law. We strive to provide competent, timely and compassionate care and respect and protect the privacy of our patients. All patients or their designated representative will sign consent prior to the beginning of care giving us permission to provide services.

Type of Personal Information we Collect

The information we obtain comes from the individual patient. If the individual has legally assigned this responsibility to another, we will attempt to obtain medical history information from that assigned individual. If there is a hired caregiver, we may need to obtain information from them regarding day to day care and status. In all cases, we will ask for a signed "Release of Medical Records". This will be faxed to the patient's prior provider or providers. We appreciate that all of our patient's are elderly and will have pertinent medical history we must be aware of to provide competent care.

Parties to Whom we Disclose Information

We do not disclose personal information unless the patient or their legally appointed representative gives us written permission. If a patient transfers care to another provider, information held in his/her medical record at *In Home Primary Care* (IHPC) will not be released until a signed consent is received. If a patient is seeing a specialist in consultation yet is remaining as a patient with IHPC, sharing of information for accuracy and completeness of care will be done with the verbal and/or written consent of the patient or representative. There may be urgent or emergent situations when, for the welfare of the patient critical information is needed in a timely manner. In all situations, we will stress the confidential nature of information and maintain high professional standards placing the privacy and health of our patients as priority.

Protecting the Confidentiality and Security of Current and Former Patients Information

We retain healthcare records reflecting services rendered by *In Home Primary Care* as required by our professional standards. We maintain physical, electronic and procedural safeguards to protect privacy and the integrity of these records.

Thank You for the opportunity to be your healthcare provider.

Respectfully,
The Providers of In Home Primary Care, PLLC
Betty Westfall ARNP
Marilyn Borromeo-Wesner ARNP
Barbara Eisenberg ARNP
Susie Blue ARNP
Dr. Margaret Gaines MD, Consultant